

JOINT COMMISSION ON SHARED SERVICES INITIATIVES

MINUTES

May 15, 2014

The mission of the Joint Commission on Shared Services Initiatives is to provide visionary leadership in delivery of collaborative public services. We will accomplish this by identifying opportunities and challenges, engaging the multiple constituencies, and developing strategies to support collaboration in areas of common interest among the governmental bodies.

COMMITTEE: Joint Commission on Shared Services Initiatives

DATE: May 15, 2014

TIME: 7:30 a.m.

LOCATION: Room 2550, County Courthouse

COMMITTEE CHAIR: Dave Duax

RECORDER: Angie Harmon

Commission Members Present: City – Dave Duax, Kerry Kincaid, Eric Larsen

County – Colleen Bates, Gerald Wilkie

School – Chris Hambuch-Boyle

Commission Members Absent: Gregg Moore, Kathryn Duax, Rich Spindler*

Staff Present: Russell Van Gompel, Tom McCarty, Mary Ann Hardebeck, Linda DesForge and Angie Harmon

AGENDA ITEM #1: Call to Order

Chairman Duax called the meeting to order at 7:37 a.m.

AGENDA ITEM #2: Welcome new member, Rich Spindler, School Board President.

*School Board President Rich Spindler notified the Commission that he would not be able to attend Commission meetings. He appointed School Board Member Chue Xiong as his designee to serve on the Commission. Mr. Xiong was not in attendance at this meeting.

AGENDA ITEM #3: Election of Officers: Chair Person; Vice Chair Person

ACTION: Kerry Kincaid made a motion to postpone the election of officers until more voting members are present. The motion was seconded by Jerry Wilkie. Motion carried.

AGENDA ITEM #4: Approval of the minutes of the Joint Commission on Shared Services Initiatives meeting of March 27, 2014.

ACTION: Jerry Wilkie made a motion to approve the minutes as presented. The motion was seconded by Colleen Bates. Motion carried.

AGENDA ITEM #5: Discussion and approval of 2014 Annual Report, and discussion of the 2014-2015 Work Plan to be considered for adoption on July 17.

Mr. McCarty briefly detailed some of the new changes made to the annual report. The most current dashboard is included in the annual report. Members were asked to review the annual report. After the report is reviewed it will be sent to each of the respective governing bodies. The 2014-2016 work plan is summarized on page 10 of the annual report. The commission adopted work plan items at a work session this past February.

The members discussed the continuation of the emergency management training sessions. Tom Hurley could come to a future meeting and discuss the option of forming a subcommittee and/or developing a guidebook/handbook for elected officials in emergency management situations.

ACTION: Colleen Bates made a motion to adopt the Annual Report as amended. The motion was seconded by Eric Larsen. Motion carried.		
AGENDA ITEM #6: Discussion of the ECASD School Nursing Program. Members determined that the school district has done what is necessary for their nursing program and is currently functioning well. This item will no longer need to be added to the list of priorities on the 2014-2016 work plan. If in the future, the commission is needed again, they can revisit this item.		
AGENDA ITEM #7: Discussion of the Shared Administrative Functions & Shared Administrative Space and Facilities. The members discussed some of the functional areas that could potentially be looked at for this initiative, which included the City and County Housing Authorities to be co-located in the same space. It was suggested to develop a draft charter that could be presented at the next meeting.		
AGENDA ITEM #8: Discussion of the updated Joint Commission on Shared Services Dashboard Report for current projects. The most current dashboard is included with the annual report, which now includes a purple implementation status line for each initiative. The report will be discussed at future meetings when there is significant movement on any of the initiatives.		
AGENDA ITEM #9: Discussion of a resolution for future consideration by the Eau Claire County Board, the Eau Claire City Council, and the Eau Claire School Board petitioning the State legislature to raise the tax on alcoholic beverages to fund treatment and programs for alcohol impaired persons. (Jim Dunning, Eau Claire County Board Supervisor) Members were divided about whether the commission is the best place to address this topic. It was decided that according to the mission statement and the bylaws it would not be the best platform. However, each governing body should take up raising the alcohol tax for adoption. The commission accepted and reviewed the information but will not be acting on the issue.		
AGENDA ITEM #10: Discussion of proposed actions by the Eau Claire City Council and the Eau Claire School Board to support the recent Eau Claire County Board action regarding e-cigarettes. The County recently adopted an ordinance change regarding e-cigarettes being used on the grounds of county buildings. The County employee policy manual was also changed. The City and School District are also interested in changing their policy and ordinance to something similar. The ordinance and policy that the County used will be shared.		
AGENDA ITEM #11: Discussion and report from the three administrators on various needs. Nothing to report.		
AGENDA ITEM #12: Discussion of future agenda items and future meeting dates. Due to conflict in members' schedules, the July 17th meeting has been moved to Thursday, July 24th at 7:30 a.m. at the City Hall building.		
AGENDA ITEM #13: Adjournment. ACTION: Gerald Wilkie made a motion to adjourn the meeting at 8:52 a.m. The motion passed by unanimous consent.		
FUTURE MEETING DATES:	TIME:	LOCATION:
Thursday, July 24	7:30 a.m.	North Conference Room, City Hall
Thursday, September 18	7:30 a.m.	Room 123B, School Administration Building

Thursday, November 20	7:30 a.m.	North Conference Room, City Hall
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